



TEXAS
PACKET



SAN ANTONIO
CONFERENCE

Student Leadership University 101 is where your student's leadership journeys begin. With over 18 hours of executive leadership training from a world class faculty and experiential classrooms, your students will gain a 20-year head start on what it means to think, dream, and lead through the lens that *leadership begins at the feet of Jesus*. This packet will provide the information you need to help prepare yourself or your students for the ultimate leadership journey.

FIVE THINGS WE WANT YOU TO KNOW:

- 1. We want to take care of you.** Call or email us anytime! We have worked over 18 months to prepare for your arrival and are here for you every step of the way from your initial questions to registration to welcoming you upon arrival. Here is what we have included in your tuition:
 - Three nights in a business hotel
 - All of your meals from dinner day one to lunch on day 4
 - Exclusive behind the scenes access to SeaWorld
 - Admission to Six Flags Fiesta Texas
 - Conference materials
- 2. Complete your registration.** Your online account is your gateway for taking care of registration, payment, adding additional attendees and other extra details before the 45 day out deadline. You can always [click here](#) to access your checklist of what to do before you arrive. The following items are due for attendees by **May 12, 2024**:
 - **Full payment.**
You may pay with credit card via your online account or mail a check.
 - **Rooming list.**
Click the link above to fill out the form. This deadline is important because it ensures hotel room availability for your group. Hotel rooms cannot be guaranteed to be accommodated for late rooming lists.
*Pricing is based on four people to a room. If a rooming list has less than four registered attendees in a room, an **occupancy charge** will be added to your account within seven business days. This charge is \$150 per empty spot.
 - **Liability Waivers.**
Click the link above to fill out the form. These must be completed for every student and adult attending the conference. For any attendee under the age of 18, the form requires a parent signature.
- 3. Maximize your student's experience.** Throughout the conference we will provide opportunities for debrief for groups to gather together and for individuals/singles to meet with SLU Staff. We encourage students to discuss what they have learned each evening as well as with friends and family once they are back home.
- 4. Bring the right attire!** As we train young leaders, we want them to grasp the importance of dressing appropriately for the environment and maintaining an experience that honors Christ. Please see FAQs for specifics regarding what to expect at SLU 101.
- 5. Put 201 on your calendar.** Trust us, everyone will have an extraordinary experience at SLU 101 this year. By attending SLU 101, you can attend SLU 201 so mark your calendars for July 14-18, 2025. You will want to register for SLU 201 as soon as it opens in June 2024!

SAMPLE SCHEDULE

Hotel Address:

Embassy Suites by Hilton San Antonio Landmark
5615 Landmark Pkwy, San Antonio, TX 78249

*As you are planning for your arrival, please note that hotel rooms are typically not available until after 3:00 PM.

DAY ONE

| | | |
|---------------|---------------|----------|
| 1:00-3:45 PM* | Registration | Lobby |
| 4:00 PM | Session 1 | Ballroom |
| 6:00 PM | Dinner | Hotel |
| 7:00 PM | Session 2 | Ballroom |
| 9:00 PM | Group Process | |
| 10:30 PM | Curfew | |

DAY TWO

| | | |
|----------|---------------|----------|
| 6:30 AM | Breakfast | Hotel |
| 7:15 AM | Session 3 | SeaWorld |
| 12:00 PM | Lunch | SeaWorld |
| 1:00 PM | Session 4 | SeaWorld |
| 2:30 PM | Break | Hotel |
| 4:00 PM | Sessions 5 | Ballroom |
| 6:00 PM | Dinner | Hotel |
| 7:00 PM | Sessions 6 | Ballroom |
| 9:00 PM | Group Process | |
| 10:30 PM | Curfew | |

DAY THREE

| | | |
|----------|-----------------------|----------|
| 8:15 AM | Breakfast | Hotel |
| 9:00 AM | Sessions 7 & 8 | Ballroom |
| 12:00 PM | Lunch | Hotel |
| 1:00 PM | Session 9 & 10 | Ballroom |
| 4:00 PM | Depart for Theme Park | |
| 9:00 PM | Group Process | |
| 10:30 PM | Curfew | |

DAY FOUR

| | | |
|----------|-----------------|----------|
| 8:15 AM | Breakfast | Hotel |
| 9:00 AM | Sessions 11 | Ballroom |
| 10:15 AM | Sessions 12 | Ballroom |
| 11:30 AM | Sessions 13 | Ballroom |
| 12:30 PM | Lunch/Dismissal | Hotel |

*THIS IS A SAMPLE SCHEDULE AND IS SUBJECT TO CHANGE AT THE DISCRETION OF STUDENT LEADERSHIP UNIVERSITY.

FREQUENTLY ASKED QUESTIONS

What is the difference between a group vs. single/individuals at SLU 101?

- A **group** is two or more attendees, one of them being an adult. The adult must be attending the conference, not just staying in the hotel room.
- A **single** is an individual age 15 to 17, attending without an adult chaperone.
- An **individual** is a student age 18 or older, attending without an adult chaperone.

What are the age requirements for SLU 101?

To attend as a single/individual without a group, a student must be at least 15 years old. To attend with a group, students should be at least 14 years old and a rising 8th grader.

What is the payment schedule and what payment options are available?

A \$100 deposit is due at the time of registration, and the remaining balance is due 45 days before the program begins. Any registration not paid in full by this date will incur a \$25 late fee. You have the following options for registration payments:

- **Paper Checks:** You can mail these to our office (SLU | 1560 N Orange Ave., Suite 200, Winter Park, Florida 32789). Checks must be received within 10 days of online registration.
- **Credit Cards:** you can use Amex, Visa, MC, or Discover. A 2.24% transaction fee will be added to any credit card payments.

What is the cancellation and transfer policy for SLU 101?

- **Cancellation policy:**
 - **45 days or more before the conference:** Deposit will be lost plus the cost of travel protection if purchased. (Deposit may be transferred to a new attendee for the current year in same program but cannot be transferred to anyone currently registered or any occupancy fees).
 - **30-45 days before the conference:** 50% of the total cost of the program will be forfeited.
 - **Less than 30 Days Before the Conference:** 100% of the total cost of the program will be forfeited.
- **Transfer policy:** (You may replace current attendee with a new attendee for the same program)
 - **15 days or more before the conference:** No transfer fee.
 - **Less than 15 days before the conference:** Transfers will incur a \$10 fee.

Please note: if circumstances regionally or globally necessitated transition from a live event, the SLU team will communicate whether this event will be transitioned to a virtual event, rescheduled, or cancelled. In this circumstance the event deposit is still nonrefundable.

Is there travel protection for SLU 101?

We strongly recommend that you read over our cancellation policy as SLU prepays all hotels, meals, transportation, etc., 20-30 days before the conference. Therefore, we cannot pass a refund on to you other than as noted above. Travel protection must be purchased through the portal within 10 days of your first payment to SLU if you want the Cancel for any Reason Optional Coverage; you cannot add it after this date. [Click here](#) for more information on travel protection.

I am driving to SLU 101. Do I need to pay for parking?

Self-parking is complimentary for the SLU group using your hotel room key. You should plan on parking your vehicle and not using it until the last session is completed.

I am flying to SLU 101. Is transportation provided to/from the airport?

- **Groups/Families/Individuals (students over the age of 18)** are responsible for their own transportation between the airport and the hotel. Once you arrive at the hotel, transportation to/from the parks is included with the conference registration.
- For **singles (students under the age of 18)**, an SLU team member will meet students at the baggage claim areas for the respective airlines on which they are flying. The name and contact number for this person will be provided a week before the event. For this purpose, flight information should be booked to land before 2:00 PM and has to be submitted to SLU by the deadline. Due to TSA regulations, we are unable to meet students at the gate. We are not able to accept unaccompanied minors flying on any airline. Students will be put on a commercial shuttle service or a taxi by 2:30 PM with other program participants and will be transported to the program hotel. At the end of the week at approximately 1:00 PM, students will be put on a commercial shuttle service or a taxi with other program participants and transported back to the airport.

What should I bring to SLU 101?

We recommend you bring your Bible and pen, personal hygiene items, mask, clothes (see Dress Guidelines below), reusable water bottle, money (you may want to bring spending money for the merge table, snacks, souvenirs, etc.). It is often cold in the conference room, so you may want to pack a sweatshirt or light jacket for sessions in the hotel.

What if I have dietary restrictions or food allergies?

[Click here](#) to submit dietary needs or food allergies. This should be submitted to SLU no later than 45 days before the program begins. If something comes up after registration, you can update your registration information up to 15 days before the program begins. Please be sure to offer specifics on what you cannot eat and what can be substituted. We will make every effort to accommodate, but there may be certain times in this not possible. We recommend that you also bring some foods or snacks with you that are in compliance with your dietary needs. At check-in, you will receive food allergy “tickets” for you to give to the serving staff at all meals in order for them to give you the correct, specially prepared meal. This ticket will tell them what you are allergic to, so they can bring you a meal prepared separately.

What do I do when I arrive at the hotel on Day One of SLU 101?

Registration is from 1:00 PM-3:45 PM on Day One. You will check in at the SLU desk to pick up both your room keys (if your room is available in conference materials). You will need to have completed all pending items (i.e. Full Payment, Rooming List, Liability Forms, Dietary Restrictions) BEFORE arriving onsite. Please note that hotel rooms do not typically begin to be available until after 3:00 PM.

Do I need to bring a medical release form?

- **Groups:** Group leaders should bring a medical release form for any minors attending without a parent/guardian and keep those forms with you at all times during the program. Medical forms must empower the group leader not SLU to authorize medical treatment for the students you are bringing to the program. You do not need to turn these into SLU Staff, but they should remain with you at all times during the conference.
- **Singles/Individuals:** Any student attending without a chaperone must complete the SLU medical release form during your online registration process.

How are students roomed together at SLU 101?

- As part of the registration process you must submit a rooming list no later than 45 days before the program. Registration cost is based on four people to a room. If there are less than four people additional costs will apply of \$150 fee per empty spot (one-time fee).
- **Singles/Individuals:** SLU will automatically place you in a room with up to 3 student attendees of the same gender based on the following guidelines:
 - Rooms may not be co-ed unless both attendees are members of the same family.
 - One individual student under 18 cannot be in a room by themselves.
 - SLU will not room an under-18 student with anyone over 18 if they are not from the same group.
- **Groups:** Tuition rates are based on 4 people to a room. If you are unable to fill a room completely you may request that SLU fill those empty bed spots with another student. If SLU is unable to fill the room, empty spot fees will apply of \$150 fee per empty spot (one-time fee) . Rollaway beds are not available.
- If your rooming list is submitted close to the 45-day due date, you may be billed after the final payment date for any room accommodations that are not quad occupancy once rooming list is received

Can an adult with my group stay in the hotel but not attend the conference?

Yes! On the rooming list, make sure you include their name(s) and choose “not attending the conference”. We will charge a \$200 per night fee to cover that hotel stay for the duration of the conference. If all four spots in a room are not filled with registered attendees, you will be responsible for an additional \$150 fee per empty spot. Please note that to qualify for the group rate, at least one adult per group must be a registered and participating attendee.

What should I wear to SLU 101?

SLU strives to set students up in such a way that they will have the confidence and wisdom to walk into any room and be prepared for whatever is before them. We believe that how you present yourself is a vital part in that. The dress code is not meant to put a negative light on the students’ experience but to help train each one of them on the importance of dressing appropriately in any situation. To set our attendees up for success, we have established a few guidelines that will help everyone dress for the occasion.

As you are preparing and packing, know that the expectation of the conference is that students and adult leaders dress in business casual for the conference sessions and more casually for the theme parks.

(UPDATED FOR 2024) General Guidelines:

- Students and adult leaders will ensure that their shirts fully cover the front, back, sides and are not overly tight. Sleeveless tops are suitable if the strap fully covers the shoulder.
- Students and adult leaders will ensure that their shorts, skirts, and dresses are an appropriate length and are not overly short (think fingertip length or longer).
- **For conference session:** students and adult leaders are expected to dress in “conference casual”. “Conference casual” means the following:
 - For men: jeans, dress pants, or khaki pants with a collared short-sleeved shirt, button-down, or a nice t-shirt should be worn.
 - For ladies: skirts and casual dresses that meet the length requirement may be worn. Jeans or dress pants with a blouse or nice t-shirt may be worn.

- Athletic wear such as gym shorts, leggings, or athletic tank tops are not considered business casual.
- **For theme parks:** In the theme parks, students and adult leaders are expected to still follow what is outlined under General Guidelines. Athletic wear that follows these guidelines is acceptable for your time in the theme parks.

These dress guidelines apply to all parts of the conference experience - sessions, meals, park time, free time, etc. - and applies to both students and adult leaders. If anyone chooses to dress outside of these guidelines, he/she will be asked to change. We know that the same item of clothing can look different on different people, so we have established these guidelines to empower our attendees to make wise choices for themselves as they prepare for the conference. If you have any questions about this, feel free to reach out!

Why are there dress guidelines at SLU 101?

SLU 101 is a different experience than what many students may have encountered before. We are not a camp; we are a leadership conference. Our dress guidelines are established to give you an idea of what we expect from attendees, as well as to give you an idea of how the conference will look and feel.

Who communicates the dress guidelines to young leaders?

By attending SLU, you are partnering with our organization. We ask that in this partnership, you inform your students and ask that they abide by the guidelines we have set in place to make this the best possible experience for them.

More questions? Visit us online at slulead.com, email us at info@studentleadership.net or give us a call at 407-248-0300 ext 20.